

## AUDIT CHECKLIST

This sheet **MUST** be returned with ALL audit paperwork

### CHECK ALL BOXES INCLUDED IN RETURN PACKAGE

- Form 1 for Clubs
- SIGNED form 1a for Clubs
- SIGNED form 1b for Clubs
- SIGNED form 1c for Units/Committees/Clubs
- Copy of bank statements of checking account  
for December 31, 2011 and January 31, 2012
- Copy of Savings Account statement for December 31, 2011  
 Does not apply
- Copy of Certificate of Deposit statement - last statement of year 2011  
 Does not apply
- List of Accounts receivable  
 Does not apply
- List of investments  
 Does not apply
- List of other liabilities  
 Does not apply
- Audit checklist